

# BIOPHARMATRIX: LABORATORY FACILITY AUDIT FORM (BSL-2)

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Inspector: \_\_\_\_\_ Date: \_\_\_\_\_ Location: \_\_\_\_\_

## 1. Physical Infrastructure & Access

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- Signage:** Is BSL-2 signage present at all entry points?
- Access Control:** Are doors self-closing and locked when the lab is unoccupied?
- Zone Delineation:** Is the "Tape Line" for lab-only areas clearly visible and intact?
- Furniture:** Is lab furniture non-porous and resistant to chemical/decontamination agents?

## 2. Personal Protective Equipment (PPE)

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- Lab Coats:** Are lab coats being worn and stored correctly (not taken home)?
- Eye Protection:** Is Z87+ eye protection available and in use?
- Gloves:** Are appropriate gloves (Nitrile/Latex) stocked and accessible?
- Storage:** Is PPE stored outside of clean zones and away from food areas?

## 3. Equipment & Engineering Controls

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- Biosafety Cabinets (BSC):** Is the certification current (within 12 months)?
- Autoclave:** Is the biological indicator (BI) test log up to date?
- Eyewash/Shower:** Has the weekly "flush" been performed and documented?
- Centrifuges:** Are rotors clean and safety cups/buckets in use?

## 4. Waste & Decontamination

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- Biohazard Bins:** Are red bags <75% full and lids closed when not in use?

- **Sharps:** Are sharps containers <75% full and properly labeled?
- **Chemical Waste:** Are bottles labeled, capped, and stored in secondary containment?
- **Spill Kits:** Is a biological/chemical spill kit available and fully stocked?

## 5. Work Practices

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- **No Food/Drink:** Is the lab free of any evidence of food or beverage consumption?
- **Pipetting:** Are mechanical pipetting devices in use (no mouth pipetting)?
- **Housekeeping:** Are aisles clear and benchtop clutter minimized?

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**Corrective Actions Required:**

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**Signature:** \_\_\_\_\_ **Reviewer:** \_\_\_\_\_